

CLAIM FORM

OUT OF HOURS Tyre Claim Form

For office use:

Please complete all the details on this form. Please then ensure that you sign and date where indicated and return the form to:

**Premia Solutions Limited,
3 Corunna Court,
Corunna Road,
Warwick,
CV34 5HQ.**

Documents required with all claims:

Please tick box
once provided

Good quality photographs of the damaged tyre	<input type="checkbox"/>
Good quality close up of the damage tyre	<input type="checkbox"/>
Good quality photograph of both sides of the car (taken from a place where the registration number is visible)	<input type="checkbox"/>
Copy of original invoice for the vehicle If you don't have a copy of this document, please contact the dealership that you purchased the vehicle from to obtain a copy.	<input type="checkbox"/>
Fully completed Validation Form (to be completed by the fitter).	<input type="checkbox"/>
The paid Invoice for the replacement/repaired tyre.	<input type="checkbox"/>

Good quality photographs may be posted with your claim form or emailed to photos@premiasolutions.com
(please note we do not reply to messages sent to this email address)

Please ensure you send COPIES of all the above documentation, as originals are unable to be returned. If any of the above documentation is not available, your claim will not be paid.

CLAIM FORM

OUT OF HOURS Tyre Claim Form

For office use:

< IMPORTANT >>

You must enclose ALL the documents specified under the Required Documents section at the end of this claim form or we will be unable to process your claim

Part A	
Your Personal and Vehicle Details	
(to be completed by you)	
Name:	
Address:	
Postcode:	
Home telephone number:	
Policy number:	
Your occupation:	
Vehicle make and model:	
Vehicle registration number:	
Vehicle mileage:	
What is the vehicle used for?	
Date and time of incident giving rise to claim:	

<p>Provide a detailed description of the incident giving rise to the claim.</p>	
<p>Was the incident caused by a road traffic accident?</p>	<p>YES NO</p>
<p>Crime reference number: (if applicable)</p>	

Insured's Declaration

I certify that the above statements are true and correct and I understand that if I have knowingly made a false representation any benefit payments may be invalidated and the policy may be made void

I consent to the seeking of information from, and giving of information to other insurers to check the answers I have provided.

Data Protection

By signing this declaration, I agree for the insurer and/or Premia Solutions Limited to process my claim using the information I have provided. I agree for the insurer and/or Premia Solutions Limited to respond to enquiries from the Police concerning your policy or claim in the normal course of investigations.

Where necessary to administer your policy efficiently or protect your interest, we may disclose the data that you have supplied to other third parties, such as loss adjusters, solicitors, other insurers. It is important that the data you supply to us up to date. Upon request from you we will let you know what information we hold and provide a copy in accordance with the Data Protection Act (a charge will be made).

Insured's Name _____

Insured's Signature _____

Date: _____

To be completed by the Tyre fitter / Repairer

Part B	TYRE VALIDATION		
Customer Name:			
Vehicle Registration number:			
What is the Vehicle Mileage?			
What caused the tyre damage?			
Was the tyre driven on following the initial failure?			
Which tyre is damaged?			
Is the tyre repairable?	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;">Yes</td> <td style="width: 50%; text-align: center;">No</td> </tr> </table>	Yes	No
Yes	No		
Was the damaged tyre running at the correct tyre pressure at the time the tyre became damaged?	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;">Yes</td> <td style="width: 50%; text-align: center;">No</td> </tr> </table>	Yes	No
Yes	No		
What was the remaining tread depth on the damaged tyre? At the lowest point across the tyre (in millimetres)			
Serial Number of Damaged Tyre			
Date of repair/replacement of tyre.			
Cost of repairing/replacing tyre.			
Tyre Repair Centre Address/company stamp.			
Tyre Repair Centre Telephone number.			
Name of person who repaired/replaced the tyre.			

Declaration to be completed by the Tyre Fitter

I certify that the above statements in Part B are true and correct and I understand that if I have knowingly made a false representation any payment under the customer's tyre policy may be withheld and the customer's policy may become invalidated. We agree to keep the tyre/s for TWO weeks, should it/they be required for inspection purposes.

Fitter's Name _____

Fitter's Signature _____

Date _____

Questions we often get asked about claims

How long will it take to pay my claim?

Our aim is to pay claims as quickly as possible but it is difficult to give an exact timescale for paying claims. As administrators for the claim we are responsible for putting together the information provided by you and other sources, such as insurance fraud databases etc. and then sending it to the insurer for them to sign off. Insurers sometimes then ask for further information or clarification so it is not possible to say when a claim will be paid until this process is complete.

How will I know how my claim is progressing once I have sent the claim form back?

There is no need to phone us, we will keep you advised during the assessment process.

Can I call for an update on my claim?

No. We are unable to give updates on claims over the telephone. If you would like an update you can write to us at the address given. We will however update you on progress throughout the claim.

Can you get the missing documentation on my behalf?

No. We are unable to contact outside sources on your behalf so you will need to get the information that is requested and send it to us.

Why do I have to send in a copy of the original sales invoice when I submit a tyre replacement claim?

We need to check the mileage on the vehicle at the time of sale in accordance with the terms of the policy.

If I have finance against the vehicle, my motor insurance company will not be providing me with a cheque so how do I get around this?

Ask your motor insurance company to provide you with written confirmation that your claim has been settled and a full breakdown of the payment.

Can I send in the claim form now and send the rest of the documentation in later as and when I receive it?

No. Collect all the information that is required and send it in at the appropriate time so the assessors have everything they need to assess your claim.

Who will the cheque be payable to?

Cheques will be payable to the policy holder unless it is a Finance GAP policy then the cheque will be payable to the finance company.